

## Maritime Compliance Services

### Drug and Alcohol Testing Services

- Nationally Accredited Consortium
- All Random drug tests included
- All Periodic tests included
- All For-Cause tests included
- All collections at local site near your location included
- All MRO reviews of drug results included
- Pre-employment testing only \$55
- Maritime Post Accident Kits
- 24 hours, 7 days a week access to alternate testing sites

### Paperwork Submission

- Annual MIS report to Coast Guard
- Maintain positive results 5 years
- Maintain negative results 1 year
- Pre-configured audit form for Coast Guard review
- Drug Information Handbook
- Company policy on drugs
- Copy of USCG Drug Regulations
- Employee Assistance Program (EAP) materials
- ID Cards for all compliant employees/crew
- Waterproof "Drug Free Vessel" sticker

### Crew and Personnel Benefits

- Free switching of crew in program when one leaves!
- Website with forms and on-line applications
- Toll free fax and telephone lines
- Same day turn around available on all applications
- FedEx overnight service for \$25 (most areas)
- 24 hour toll-free access to Coast Guard Regulations on website

### Industry Credibility

- Sponsored by NMCA & over 30 marine associations
- Over 10,000 marine members
- Serving marine firms exclusively since 1989

### Written Guarantees

- Guarantee of 100% compliance
- Price Match Guarantee

### Identity Theft Protection

- Unique, computer generated ID numbers for all members

## Maritime's Dual Guarantees

Maritime guarantees all members the benefit of 100% compliance with all Coast Guard drug and alcohol testing requirements through the highest quality program available to the marine industry.

The Maritime Consortium, Inc. also offers a low price guarantee and the best value among leading drug and alcohol testing services. If you find another program that offers all of the services covered by the Maritime Member Contract and guarantees full Coast Guard Compliance for a lower price, Maritime will match the price – 100% Guaranteed! Simply provide Maritime with written documentation from the consortium listing all benefits and services.

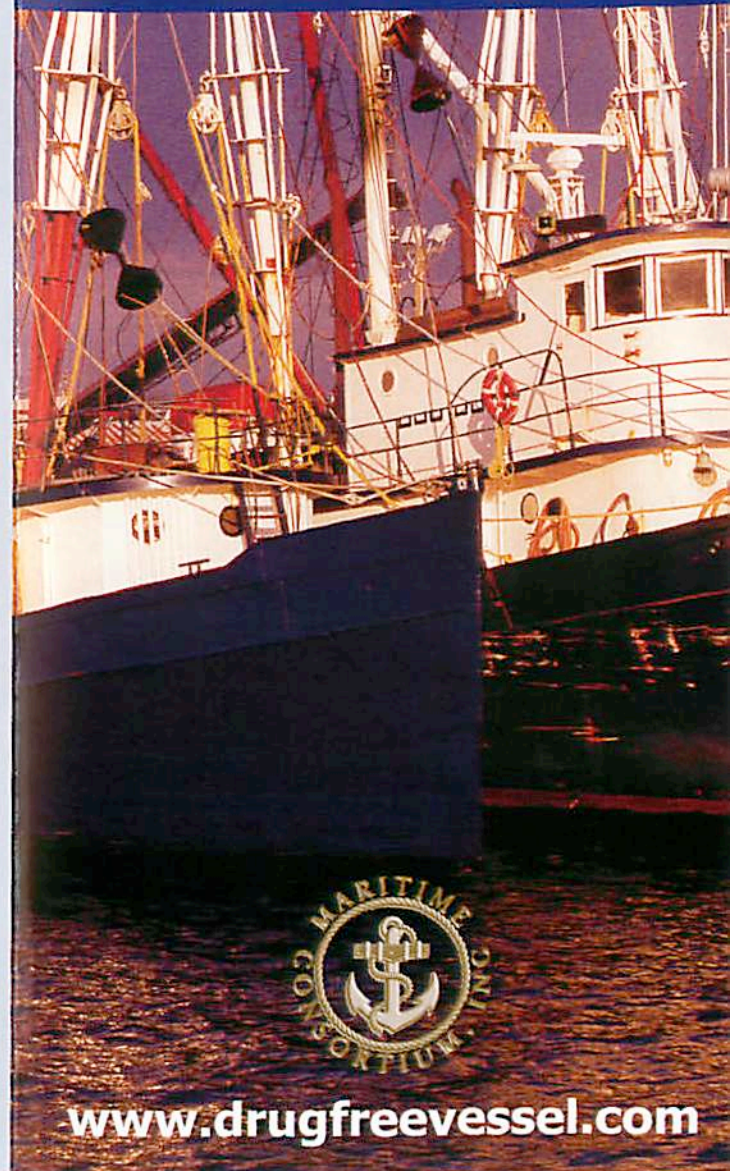


THE MARITIME CONSORTIUM, INC.  
P.O. Box 4070  
ANNAPOLIS, MD 21403-6070  
TOLL FREE TELEPHONE: 800-775-6985  
TOLL FREE FAX: 800-764-2350

[WWW.DRUGFREEVESSEL.COM](http://WWW.DRUGFREEVESSEL.COM)

# THE MARITIME CONSORTIUM, INC.

Coast Guard Approved  
Drug Testing  
for the Marine Industry



[www.drugfreevessel.com](http://www.drugfreevessel.com)

## About Maritime

The Maritime Consortium, Inc. has grown to become the largest and most comprehensive drug testing consortium serving the marine industry. Maritime focuses exclusively on Coast Guard drug and alcohol testing compliance services, enabling us to have full knowledge of the regulations. Our dedicated staff works directly with officials from Coast Guard Headquarters to clarify the regulation and incorporate changes in the rules.

Founded in 1989, Maritime was created by and for the marine industry, and is endorsed by the two largest trade associations serving small marine businesses, C-PORT and the National Marine Charter Association. Maritime members include independent captains, sailing schools, passenger carrying vessels, marine towing, barge and salvage firms, offshore supply vessels, party boats, charter boats and numerous other firms covered by the Coast Guard regulation.

## Nationally Accredited

Nationally Accredited for Administration of Drug and Alcohol Testing Programs (NAADATP), Maritime is in a select group of companies required to maintain and demonstrate professional competency, proper insurance, and policies to protect client confidentiality, accountability and client service. Administered by a committee of the Drug and Alcohol Testing Industry Association, NAADATP accreditation requires completion of a comprehensive training and exam.

The NAADATP accreditation is of key importance, setting and requiring strict industry standards. Maritime is currently the only consortium exclusively serving Coast Guard regulated employers to hold this prestigious status. Since its inception, Maritime has been committed to excellence, through guaranteed compliance with all applicable drug testing rules, including 49 CFR 40 and 46 CFR 4, 5, and 16.

## Maritime Keeps You in Compliance

By joining today, you will ensure that Maritime will provide you with all of the required paperwork, record keeping, random number generation, report submission the Coast Guard and chain of custody test forms required by the regulation and more. Maritime membership guarantees 100% compliance with all Coast Guard drug and alcohol testing policies.

Maritime enrollment includes all random, reasonable cause and follow-up testing for each enrolled crewmember, regardless of the number of times they are selected for tests during the enrollment period. Please read the Maritime Member Contract for details on all of the services you will be provided, as well as important information on pre-employment testing.

## Maritime Offers Unlimited Crew Switching

Maritime continues to offer unlimited switching of crew. Within your enrollment term, if a renewed crew member leaves, you may hire a replacement and not be subject to the annual membership fee. If the renewed individual does indeed return, they may not be subject to pre-employment testing. Maritime's unlimited switching is one of our most popular features!

## Serious Marine Accident (SMI) Alcohol and Drug Testing Requirements

The Coast Guard requires each commercial vessel which is more than 2 hours from an open collection site capable of doing alcohol or drug test to have an alcohol test device on board to administer to each person involved in a potential accident, as well as report for a drug test to the closest facility.

Section 4-06-1(b) requires that marine employers "take all practicable steps to have each individual engaged or employed on board the vessel who is directly involved in the incident chemically tested for evidence of drug and alcohol use."



## The Maritime M-PAK®

Maritime has developed the M-PAK® to guarantee full compliance with this new rule. The M-Pak contains:

- The required DOT approved alcohol screening device (ASD) and instructions for its use
- A Federal Chain of Custody (COC) form for the drug test, which includes a full Coast Guard compliant drug test and collection at no fee
- Post-accident instructions including Federal Forms from the Coast Guard, including the updated form for providing the alcohol results
- The Coast Guard's requirement for training on the alcohol screening device's use is met with a Maritime developed one page Fact Sheet summary
- The M-PAK® is stored in a waterproof and tear-proof envelope uniquely suitable for the marine environment

It is recommended that you maintain one for each of your crewmembers. Please note: If you do not maintain current M-Paks on board your vessel and are involved in a Serious Marine Incident, you will be responsible for all costs associated with post-accident testing.

## Why join now, when I may not be in season?

Even if your current season is complete, by joining now, you will be ready to go when your season begins. Let Maritime worry about your drug and alcohol-testing program compliance, so you can concentrate on running your business. Simply provide Maritime with an off-season mailing address and phone number for use in the event that you are selected for random testing.

## How Do I Enroll?

Maritime makes enrolling easy. Simply complete the enclosed application listing all captains and crewmembers; then submit the application to Maritime by mail, fax or online at [www.drugfreevessel.com](http://www.drugfreevessel.com) (click "Join").



THE MARITIME CONSORTIUM, INC.  
PO Box 4070 • ANNAPOLIS, MD 21403-6070  
TOLL FREE: 1-800-775-6985  
TOLL FREE FAX: 1-800-764-2350  
[WWW.DRUGFREEVESSEL.COM](http://WWW.DRUGFREEVESSEL.COM)  
[INFO@DRUGFREEVESSEL.COM](mailto:INFO@DRUGFREEVESSEL.COM)

## 2009 ENROLLMENT APPLICATION

**COMPANY INFORMATION: Please complete all information and sign below.**

**Company or Vessel Name:**

**Vessel Documentation Number(s)/Registration Number(s):**

**Designated Employer Representative (DER):**

**Address:**

**City:**

**State:**

**Zip:**

**Phone:**

**Fax:**

**E-mail**

**Company Type:**

Charter/Party  Towing/Salvage  Passenger  
 Sailing School  Other (specify):

**Months of Operation:** (please check all that apply)

JAN  FEB  MAR  APR  MAY  JUN  
 JUL  AUG  SEP  OCT  NOV  DEC

### MARITIME MEMBER CONTRACT

#### A. Testing Services

For the term that begins the date this application is received by The Maritime Consortium, Inc. (Maritime), through **December 31, 2009**, Maritime will act as employer's (Member Company) intermediary (as provided in 40.345) and will provide the Member Company: (1) A specimen collection site within thirty miles of Company's registered office; (2) Overnight express shipment of specimen to be tested at a SAMHSA approved testing laboratory; (3) Laboratory testing utilizing state of the art testing procedures including EMIT screening, GC/MS confirmations, proficiency testing, quality control blind samples of 1 percent, on-site inspections, adulteration checks, and 72 hour reporting of results; (4) Computer generated random selection of employees by Maritime; (5) Notification of Member Company's Designated Employer Representative will be in writing when employee/contractor is selected for a drug test; (6) Serious Marine Incident (SMI) testing when the available M-Pak kits are obtained and used according to included instruction for required drug and alcohol tests; (7) For cause testing; (8) pre-employment testing available as explained in Section E below; (9) Periodic testing or providing member's proof of exemption to the Coast Guard; (10) Medical Review Officer (MRO) services including verification of test results, chain of custody verification, direct interview of employee/contractor in case of positive tests, and second medical confirmation of positive tests; (11) Recordkeeping of all positive test results for five years, and negative results for one year; (12) Management Information Systems (MIS) reporting to the Coast Guard and a Certificate of a MIS Filing during membership term; (13) Coast Guard notification of failures to test, termination, or positive test results as required by regulation and/or law.

#### B. Program Documentation

Maritime will provide Member Company: (1) Identification cards for all enrolled Captains and crew. Such cards will be used as proof of the employee's enrollment in random drug testing, and will contain a unique computer generated ID number; (2) A letter confirming Member Company's compliance for use during Coast Guard Audit; (3) Drug-Free Vessel sticker; (4) Access to a password-protected website containing a company drug testing policy, copies of Coast Guard regulations, testing procedures, Employee Assistance Program materials (includes contact information for Substance Abuse Professionals), and employee statement of understanding. Upon request, Maritime will also provide the following at no charge to the member: (1) Replacement ID card; (2) Replacement Certificate of Enrollment; (3) Coast Guard approved letter for license renewal; (4) Coast Guard Audit Package including the USCG Audit form and full listing of prior drug tests performed by Maritime.

#### C. Guarantee of Compliance

Maritime provides a guarantee that the Maritime's services to the Member Company are in compliance with DOT/Coast Guard drug testing regulations, as contained in 46 CFR parts 4, 5, 16, and 49 CFR part 40. It is understood that should these DOT/Coast Guard drug-testing regulations be changed or modified, Maritime retains the right to adjust fees to take into account any additional costs required by any new regulation.

#### D. Company Responsibilities

(1) Per Coast Guard regulations, Member Company is responsible for complying with Coast Guard pre-employment testing regulations, as described in section E below; (2) To appoint a Designated Employer Representative (DER) who will be the contact person for test notices, tests results as well as all company correspondence. Notify Maritime in writing when/if DER information changes; (3) To ensure that current mailing address, phone and fax numbers and email address are provided to Maritime and that should secondary (or off-season) contact information be available, that it too be provided to Maritime; (4) Company responsibilities include promptly enrolling new employees; and (5) properly following random testing instructions including taking any test immediately. The Member Company shall indemnify, hold harmless, and defend Maritime against legal actions arising out of or in connection with Company's failure to comply with federal law or policy due to any breach of this agreement.

#### E. Coast Guard Pre-Employment Test Regulations

As required by 46 CFR part 16, when hiring a new employee or enrolling in a random program for the first time, members must submit to a pre-employment test prior to enrollment in any random testing program. Once a test is performed and an acceptable result is received, all enrollment benefits (see Sections A and B) apply to the new employee for the membership term. Any person joining a drug-testing program must be pre-employment tested upon enrollment to verify drug-free status. Maritime offers this pre-employment test is available for an additional \$55 per test. A person shall be deemed exempt from the pre-employment test if he/she has had a NIDA 5 Chemical Drug Test within 6 months prior to enrollment, or has been subject to random testing for 60 consecutive days within the past 6 months, as per 46 CFR part 16. Maritime can only verify full compliance by having a copy of pre-employment documentation on file for each employee.

*By signing below, you acknowledge full understanding of the Maritime Member Contract, and agree to the terms outlined therein.*

Signature:

Date:

**Company or Vessel Name:** \_\_\_\_\_

**ENROLLMENT DESCRIPTION**

**Purpose:** [46 CFR 16.230] Marine employers shall establish programs for random chemical drug testing for all crewmembers performing duties directly related to the safe operation of all company vessels.

**Enrollment:** Includes the costs of random, reasonable cause and follow-up drug testing for each defined crewmember, regardless of the number of each times tested through the membership term.

**Pre-Employment Testing:** The Coast Guard requires pre-employment/pre-enrollment testing for any individual joining a drug testing program unless s/he has been tested within the last 6 months or been subject to random testing for 60 consecutive days within the past 6 months. If captains or crewmembers being enrolled are exempt from the pre-employment test requirement, please enclose documentation with this application. Pre-employment testing is available at the time of enrollment for \$55 per test.

**LIST OF CAPTAINS, CREWMEMBERS AND DECKHANDS**

NAME	SOCIAL SECURITY #	DATE OF BIRTH	LICENSE INFO	PRE-EMPLOYMENT STATUS
1.	_____	_____	Licensed    Unlicensed	<input type="checkbox"/> Needs Test <input type="checkbox"/> Exempt
2.	_____	_____	Licensed    Unlicensed	<input type="checkbox"/> Needs Test <input type="checkbox"/> Exempt
3.	_____	_____	Licensed    Unlicensed	<input type="checkbox"/> Needs Test <input type="checkbox"/> Exempt
3.	_____	_____	Licensed    Unlicensed	<input type="checkbox"/> Needs Test <input type="checkbox"/> Exempt
5.	_____	_____	Licensed    Unlicensed	<input type="checkbox"/> Needs Test <input type="checkbox"/> Exempt
6.	_____	_____	Licensed    Unlicensed	<input type="checkbox"/> Needs Test <input type="checkbox"/> Exempt
7.	_____	_____	Licensed    Unlicensed	<input type="checkbox"/> Needs Test <input type="checkbox"/> Exempt
8.	_____	_____	Licensed    Unlicensed	<input type="checkbox"/> Needs Test <input type="checkbox"/> Exempt
9.	_____	_____	Licensed    Unlicensed	<input type="checkbox"/> Needs Test <input type="checkbox"/> Exempt
10.	_____	_____	Licensed    Unlicensed	<input type="checkbox"/> Needs Test <input type="checkbox"/> Exempt

**NOTE:** Maritime ID cards will be issued upon receipt of written documentation on pre-employment status. Marine employers operating internationally, please include a "one time" \$100 administrative fee to cover shipping and collection costs.

**MARITIME POST-ACCIDENT KITS**

The Coast Guard requires each commercial vessel which is more than 2 hours from an open collection site capable of doing alcohol or drug test to have an alcohol test device on board to administer to each person involved in a potential accident, as well as report for a drug test to the closest facility. Section 4-06-1(b) requires that marine employers "take all practicable steps to have each individual engaged or employed on board the vessel who is directly involved in the incident chemically tested for evidence of drug and alcohol use."

Maritime has developed the M-PAK<sup>®</sup> to guarantee full compliance with this new rule. The M-Pak contains:

- The required DOT approved alcohol screening device (ASD) and instructions for its use
- A Federal Chain of Custody (COC) form for the drug test, which includes a full Coast Guard compliant drug test and collection at no fee, the COC is preprinted with your company's information
- Post-accident instructions including Federal Forms from the Coast Guard, including the updated form providing for the alcohol results
- The Coast Guard's requirement for training on the alcohol screening device's use is met with the Maritime Fact Sheet summary
- The M-PAK<sup>®</sup> contains the above referenced in a waterproof and tear-proof envelope uniquely suitable for the marine environment

It is recommended that you maintain one for each of your crewmembers. Please note: If you do not maintain current M-Paks on board your vessel and are involved in a Serious Marine Incident, you will be responsible for all costs associated with post-accident testing.

**PAYMENT INFORMATION**

Description	QTY	Cost	Amount
New Enrollments (valid through 12/31/2008)		\$60/per person <small>(\$70 AK, HI, PR, GU, VI, MP)</small>	
Pre-Employment Tests Needed		\$55/per test	
M-PAKs (post-accident test kits)		\$15/ per kit	
Extra Vessel Sticker		\$7/each	
Extra Program Handbook		\$10/each	
Employee Assistance Training CD		\$7.50/each	
Shipping Method (First Class US Mail)		-	
Rush Service (FedEx Priority Overnight) Monday – Friday Delivery: \$25 / Saturday Delivery: \$35 Request MUST be received by 3PM EST and include street address for FedEx delivery.		\$25/\$35	
<b>TOTAL DUE:</b>			

**Three Convenient Ways to Enroll**

**24-Hour Toll-Free Fax**  
1-800-764-2350

**Online**  
[www.drugfreevessel.com](http://www.drugfreevessel.com)

**Mail**  
The Maritime Consortium, Inc.  
PO Box 4070  
Annapolis, MD 21403-6070

**PAYMENT METHOD**

Check (# \_\_\_\_\_)     Visa/MasterCard     American Express  
**Card Number:** \_\_\_\_\_ **Exp.** \_\_\_\_\_  
**Name on Card:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_

Please do not mail requests that have been faxed. Make checks payable to The Maritime Consortium. Credit card payment is required for all online and fax enrollments.